

TRIANGLE PARTY OF PUNJAB

ਟ੍ਰਾਇਐਂਗਲ ਪਾਰਟੀ ਆਫ ਪੰਜਾਬ • Punjab First — Equality • Management • Discipline

Sample Appointment Letter

ਨਮੂਨਾ ਨਿਯੁਕਤੀ ਪੱਤਰ

SAMPLE - NOT A VALID APPOINTMENT

ਨਮੂਨਾ - ਇਹ ਵੈਧ ਨਿਯੁਕਤੀ ਨਹੀਂ ਹੈ

Appointment letter number	TPP-MC-APT-2026-000001 (sample)
Issue date	01 January 2026
Appointee	[Full name] · [Father's / spouse's name] · [Photograph affixed]
Position	[Position]
Committee level	[Level]
Area	[District / constituency / block / city / village / ward]
Appointment term	Three years from the issue date, unless varied by the authorised committee
Reporting authority	[Immediate senior committee officer]

Duties and responsibilities

- Organise and strengthen the party unit in the assigned area.
- Maintain member records accurately and confidentially.
- Represent party policy truthfully and follow the code of conduct.
- Report activity and expenditure to the reporting authority.

Disciplinary conditions

This appointment may be suspended, transferred, renewed or cancelled by the authorised committee for breach of discipline or the code of conduct, after an opportunity to be heard.

Authorised officer — name, position and signature

ਅਧਿਕਾਰਤ ਅਧਿਕਾਰੀ ਦੇ ਦਸਤਖਤ

TPP official seal · Verification QR code

An official appointment letter is generated only after verification and approval by the authorised TPP committee. This sample cannot be used as proof of any position.